



"Seeking a position to put years of learning and experiences into use to help the organization by creating business solutions, process automations and adapting new technologies that can meet goals and objectives. Possess expertise in development, business and software analysis and project management. Furthermore, imparting my knowledge and wisdom to people and be part of each and everyone's success."

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SKILLS

Management:

- Project Management
- People Management
- Program Management

Technical:

- Jira
- Sharepoint
- Scrum process
- Sprint planning and ceremonies
- RMT Tool
- Software Analysis & Design
- Business Analysis
- SDLC
- UML
- HTML5 & CSS3
- Javascript, JQuery & AJAX
- Reactjs
- RESTful API
- PHP 7
- PHP Framework (Laravel, Codeigniter)
- Database Management System (DBMS)
- Json , XML
- Bootstrap / Reactstrap

EXPERIENCE

METRO BANK & TRUST COMPANY, BGC Taguig City

IT Project Manager (Jan 2023- Present)

- Set and continually manage project expectations with team members.
- Liaise and work closely with project stakeholders on an ongoing basis.
- Define deliverables, resource requirements and work plan for the project, and manage their development and delivery.
- Plan and schedule project timelines and milestones using appropriate tools.
- Develop best practices and tools for project execution and management.
- Ensure that the project is delivered within the development budget
- Build, develop, and grow the necessary business relationships vital to the success of the project.
- Manage, monitor and motivate the team assigned to the project.
- Identify and resolve issues and conflicts within the project team.
- Develop full-scale project plans and associated communications documents.
- Develop and implement back up plans as needed by the project, all the while keeping within project budgets and schedules.
- Conduct project presentations and prepare reports.
- Assist in the conduct of technical activities and tasks.
- Formally close the project and deliver all final requirements to the client and acquire all necessary sign-offs.

MOTORTRADE INC., Mandaluyong City

IT Project Manager (Jan 2021- Jan 2023)

- Works collaboratively with various business units for delivering planned transformation programs and projects in line with the strategic plan of the company.
- Lead systems analyst, ensuring business requirements are captured and translated into system design
- Design solutions to systems integration, optimization, code structures and framework
- Manage implementation of IT projects using various principles such as SDLC, Change Management, Agile Development and other Project Management knowledge areas
- Responsible of ensuring quality deliverables by implementing standard processes and principles
- Coach and train software team and stakeholder group towards successful projects and common goals.
- Manage request tickets of issues and incident requests, change requests and service requests
- Provide documentation from planning to implementation of the systems like Project Charter, Project plan, Requirement document, Stakeholder Register, WBS, Risk Register, Team knowledge repository, etc.

INTRA RESEARCH OÜ, Tallinn, Estonia

Software Developer Team Lead (Oct 2019 - Nov 2020)

- Report day to day accomplishments to the COO of the company regarding accomplishments of the team
- Handle and manage the project and subordinates.
- Create functionalities and process automation using PHP language and optimize database design and structure
- Create different API scripts
- Create web pages and enhance website design and performance

Knowledgeable in:

- Data Science
- QA Testing / JUnit

CERTIFICATIONS / AWARDS

Project Management Professional Certification,
Project Management Institute

Project Management Institute Member, Project Management Professional

Most Improved Player Award,
CloudPanda

Process Excellence Award,
Schneider Electric

Dean's Lister,

CLOUDPANDA, Taguig City

Senior Software Developer (Oct 2017 - Sept 2019)

- Conduct meetings to clients to initiate the project
- Plan, design, execute, test and implement different application software
- Assign tasks to the project team and help them achieve their deliverables
- Creating different system software that will be used by different companies.
- Creating different key modules like Sales, Purchase, Accounting, Manufacturing, Inventory, User's Management Access, etc.

MUSIC GROUP, Makati City

Web Specialist (April 2016 - Sept 2017)

- Convert PSD to HTML
- Maintain and execute change request of company websites and forum site
- Develop company websites

SCHNEIDER ELECTRIC, Rosario, Cavite

Data Administrator (March 2014- February 2015)

- Gather requirement / process from accounting employees and managers.
- Create and draw process workflow within a specific finance process for system development (Accounts Payable, Accounts Receivable and General Accounting)
- Develop the system (system design, functionalities and database structure)

EDUCATION

Project Management Institute, Project Management Professional, Member (2022)

College of Arts and Technology (CIIT), Quezon City — PHP & MySQL Specialist Program (2017)

Batangas State University, Nasugbu, Batangas— Bachelor's (2014)